



## **National Estuary Program - NOAA Community-Based Restoration Partnership**

### **Request for Preproposals For Projects in Watersheds of the National Estuary Programs Submission Date: October 5, 2009**

The National Estuary Program-NOAA Community-based Restoration Partnership (NEP/CRP) invites preproposals for its citizen-driven habitat restoration program. The partnership is seeking to fund on-the-ground activities within watersheds of the National Estuary Programs (NEPs) that restore marine, estuarine, and riparian habitats benefiting living marine resources and that foster local stewardship of the coastal environment.

The NEP/CRP is a multi-year, regional partnership between the National Oceanic and Atmospheric Administration (NOAA) Community-based Restoration Program (CRP), the Association of National Estuary Programs (ANEP) and the NEPs. The purpose of this partnership is to strengthen the conservation efforts of the CRP and the NEPs by supporting on-the-ground restoration activities and provide educational and social benefits by significantly involving the community.

#### **Who is Eligible to Apply?**

The twenty-eight designated NEPs, non-governmental organizations (e.g., community associations, cooperatives, and civic groups), municipalities, schools, and tribal and state governments are eligible to apply. The proposed project must be located within the watershed of one of the NEPs. Applicants not directly associated with an NEP must receive a letter of co-sponsorship from their respective NEPs to ensure that the project is consistent with the Comprehensive Conservation and Management Plans (CCMPs) and that the NEP will support the project, if funded. It is also recommended that applicants contact the NEPs for technical assistance with project development (see Attachment 1).

#### **Project Specifications:**

Preproposals will be accepted for projects that involve restoration of coastal habitats within the watershed of an NEP that benefit living marine resources. Restoration is defined as activities that contribute to the return of degraded or altered marine, estuarine, coastal, and diadromous fish habitats to a close approximation of their condition prior to disturbance. Applicants whose projects meet the following criteria will be invited to submit full proposals for funding consideration.

#### **All projects must:**

- Result in **on-the-ground** habitat restoration;
- Provide significant, long-term **benefit to "NOAA Trust Resources"** (please see the following section);
- **Involve the local community** through an educational or volunteer component tied to the restoration activities;
- Provide a **1:1 nonfederal match** to the partnership cash contribution (please see the "Funding" section); and
- Include a mechanism to **monitor and evaluate** the success of the project.

The goal of the NEP/CRP partnership for 2010 is to fund 4 to 6 projects that will yield tangible results in habitat restoration and significant involvement by the public. Projects that emphasize on-the-ground restoration activities, therefore, will be given priority. Project elements may also include workshops, monitoring, or other such activities which directly support actual and measurable habitat improvement and/or public education about the project. Recognizing that restoration is a multi-faceted effort, funding for projects involving limited pre-implementation activities, such as engineering and design and short-term baseline studies, will be considered. However, funding for such activities will be limited to 15% of the total project cost. With the goal to implement on-the-ground projects and due to limited funding, projects consisting solely of engineering and design components will not be considered by the partnership this year.

Projects emphasizing a single component, such as only outreach or program coordination, propose to expand an organization's day-to-day activities, or that primarily seek support for administration, salaries, overhead, and/or travel will not be accepted.

### **NOAA Trust Resources:**

NOAA trust resources and the habitats that support them serve as the focus of this partnership. **Applicants must demonstrate that habitat restoration will result in a benefit to one or more of the following NOAA trust resources.**

- Commercial and recreational fishery resources (marine fish and shellfish and their habitats);
- Diadromous species (species with life cycles that carry them between rivers and oceans, such as salmon, striped bass and American eel);
- Endangered and threatened marine species and their habitats;
- Marine mammals, turtles, and their habitats;
- Marshes, mangroves, seagrass beds, coral reefs, and other coastal habitats; and
- Resources associated with National Marine Sanctuaries and National Estuarine Research Reserves.

### **Funding:**

Preproposals will be evaluated and selected by the NEP/CRP steering committee, which consists of directors of the NEPs and NOAA CRP staff. Approximately \$124,000 is available for Year 2010 projects. Project funding levels will typically fall within the range of \$15,000 - \$30,000.

All projects **must** provide a 1:1 match of the grant amount. Matching funds **cannot be federal dollars**. Matching funds can be cash and/or in-kind sources that are incurred during the project period, including one or more of the following:

- In-kind donations, such as labor, materials and earthmoving equipment;
- Technical assistance for restoration site selection, design, and evaluation;
- Workforce support or other in-kind services, especially those that promote citizens' hands-on involvement;
- Local stewardship and monitoring to sustain and evaluate the success of the restoration over time.

Additional federal funding or other contributions may be included in the project description to demonstrate that the project is part of a larger restoration effort. However, such federal contributions may not serve as matching contribution to the NEP/CRP funds.

### **Minimum Monitoring/Evaluating Requirements:**

All applicants should include quantitative, science-based restoration monitoring for projects. NOAA, in accordance with the Estuary Restoration Act of 2000, supports the development of monitoring plans that include one structural and one functional monitoring parameter. Applicants are encouraged to use the Restoration Monitoring Planner at <http://habitat.noaa.gov/restoration/rmp/> when developing monitoring plans or contact NOAA CRP staff at <http://www.nmfs.noaa.gov/habitat/restoration/contact.html> for further assistance.

**\*\* Please note that this monitoring plan is not required for the preproposal, but will be required for all NEP/CRP applicants invited to submit full proposals.**

### **Preproposal Requirements:**

Preproposals must be **received by October 5, 2009** and should be no more than two (2) pages in length. Preproposals must include all of the information requested and be formatted as shown in Attachment 2. Attachments and appendices are not included in this maximum page requirement. **Applicants not directly associated with an NEP must receive a letter of co-sponsorship from their respective NEPs to ensure that the project is consistent with the CCMPs and has the support of the NEP and include it as an attachment to the preproposal.** Timelines may use a February 1, 2010, starting date, but the actual start date will be determined by completion of the grant agreement document. Projects should be completed within 18 months of receiving an award.

Projects that meet the minimum partnership requirements will be invited to submit full proposals (approximate submittal date: November 20, 2009) that will more fully describe the activities to be accomplished and will include a specific timeline, a monitoring plan, and a detailed budget. Final projects will be selected for funding following review by the NEP/CRP Steering Committee.

### **Preproposal Submission:**

Applicants must submit a digital copy via e-mail or mail a hard copy, including a CD of the proposal. Documents **MUST be in MS Word with photos as low resolution .jpg files.** The digital copy, whether submitted via e-mail or a mailed disk must be **received** by the due date. Materials will not be accepted via fax.

Please submit materials to: (Use Headline "NEP/CRP Project Submission")

Ms. Lore H. O'Hanlon  
1110 Raintree Drive  
Charlottesville, VA 22901  
[ecolore@aol.com](mailto:ecolore@aol.com)

## **ATTACHMENT 1 CONTACT FOR NEP/CRP ASSISTANCE**

**I. For questions about the application process, please contact:**

Ms. Lore H. O'Hanlon, NEP/CRP Partnership Manager at 434-964-1968 or  
[ecolore@aol.com](mailto:ecolore@aol.com)

**II. For technical questions and assistance from the NEPs**

**Albemarle-Pamlico NEP – Bill Crowell, Director**

1601 Mail Service Center  
Raleigh, NC 27699-1601  
Phone: (919) 715-1327  
[bill.crowell@ncmail.net](mailto:bill.crowell@ncmail.net)  
[www.apnep.org](http://www.apnep.org)

**Barataria-Terrebonne Estuary Program - Kerry St. Pe, Director**

Nicholls State University Campus  
P.O. Box 2663  
Thibodaux, LA 70310  
Phone: (985) 447-0868; toll free (800) 259-0869  
[kerry@btnep.org](mailto:kerry@btnep.org)  
[www.btnep.org](http://www.btnep.org)

**Barnegat Bay National Estuary Program - Stanton Hales, Ph.D., Director**

Ocean County College  
P.O. Box 2001  
Toms River, NJ 08754  
Phone: (732) 255-0472  
[shales@ocean.edu](mailto:shales@ocean.edu)  
[www.bbep.org](http://www.bbep.org)

**Buzzards Bay National Estuary Program - Dr. Joe Costa, Executive Director**

2870 Cranberry Highway  
E. Wareham, MA 02538  
Phone: (508) 291-3625; ext 19  
[jcosta@buzzardsbay.org](mailto:jcosta@buzzardsbay.org)  
[www.buzzardsbay.org](http://www.buzzardsbay.org)

**Casco Bay Estuary Partnership – Curtis Bolhen, Director**

USM Muskie School  
P.O. Box 9300  
34 Bedford St.  
Portland, ME 04101-9300  
Phone: (207) 780-4820  
[cbohlen@usm.maine.edu](mailto:cbohlen@usm.maine.edu)  
[www.cascobayestuary.org](http://www.cascobayestuary.org)

**Charlotte Harbor National Estuary Program - Dr. Lisa Beever, Director**

1926 Victoria Ave  
Fort Myers, FL 33901-3414  
Phone: (239) 338-2556 ext. 235; toll free (866) 835-5785  
[lbeever@swfrpc.org](mailto:lbeever@swfrpc.org)  
[www.chnep.org](http://www.chnep.org)

**Coastal Bend Bays and Estuaries Program - Ray Allen, Executive Director**

1305 N. Shoreline Blvd., Suite 205  
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Phone: (361) 885-6204  
[rallen@cbbep.org](mailto:rallen@cbbep.org)  
[www.cbbep.org](http://www.cbbep.org)

**Partnership for the Delaware Estuary – Jennifer A. Adkins, Executive Director**

One Riverwalk Plaza  
110 South Poplar Street, Suite 202  
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**Delaware Inland Bays Estuary Program - Ed Lewandowski, Executive Director**

38375 Inlet Road  
Rehobeth Beach, DE 19971  
302-226-8105  
[director@inlandbays.org](mailto:director@inlandbays.org)  
[www.inlandbays.org](http://www.inlandbays.org)

**Galveston Bay Estuary Program - Helen E. Drummond, Director**

17041 El Camino Real, Ste. 210  
Houston, Texas 77058  
(281) 218-6461  
[hdrummon@tceq.state.tx.us](mailto:hdrummon@tceq.state.tx.us)  
[www.gbep.state.tx.us](http://www.gbep.state.tx.us)

**Indian River Lagoon NEP - Troy Rice, Director**

St. Johns River WMD  
525 Community College Parkway, SE  
Palm Bay, FL 32909  
Phone: (321) 984-4938  
[trice@sjrwmd.com](mailto:trice@sjrwmd.com)  
[www.itsyourlagoon.com](http://www.itsyourlagoon.com)

**Long Island Sound Study - Mark Tedesco, Director**

U.S. EPA, Long Island Sound Office  
Stamford Government Center  
888 Washington Boulevard Suite 6-5  
Stamford, CT 06904-2152  
Phone: (203) 977-1541  
[tedesco.mark@epa.gov](mailto:tedesco.mark@epa.gov)  
[www.longislandsoundstudy.net](http://www.longislandsoundstudy.net)

**Lower Columbia River Estuary Partnership - Debrah Marriott, Executive Director**

811 SW Naito Parkway, Suite 120

Portland, OR 97204

Phone: (503) 226-1565

[marriott@lcrep.org](mailto:marriott@lcrep.org)

[www.lcrep.org](http://www.lcrep.org)

**Maryland Coastal Bays Program – Dave Wilson, Director**

9919 Stephen Decatur Highway – Suite 4

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[dwilson@mdcoastalbays.org](mailto:dwilson@mdcoastalbays.org)

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**Massachusetts Bays NEP – Jay Baker, Executive Director**

251 Causeway Street, Suite 800

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Phone: (617) 626-1204

[Jason.baker@state.ma.us](mailto:Jason.baker@state.ma.us)

[www.mass.gov/envir/massbays](http://www.mass.gov/envir/massbays)

**Mobile Bay Estuary Program – Roberta Swann, Acting Director**

Mobile Bay Estuary Program

4172 Commanders Drive

Mobile, AL 36615

Phone: (251) 431-6409

[rswann@mobilebaynep.com](mailto:rswann@mobilebaynep.com)

[www.mobilebaynep.com](http://www.mobilebaynep.com)

**Morro Bay National Estuary Program - Dan Berman, Director**

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Phone: (805) 772-3834

[dberman@mbnep.org](mailto:dberman@mbnep.org)

[www.mbnep.org](http://www.mbnep.org)

**Narragansett Bay Estuary Program - Richard Ribb, Director**

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Narragansett, RI 02882

Phone: (401) 874-6233

[rribb@gso.uri.edu](mailto:rribb@gso.uri.edu)

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**New Hampshire Estuaries - Jennifer Hunter, Director**

New Hampshire Estuaries Project

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**NY-NJ Harbor Estuary Program - Robert M. Nyman, Director**

New York-New Jersey Harbor Estuary Program Office

U.S. Environmental Protection Agency

290 Broadway, 24th Floor

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[www.harborestuary.org](http://www.harborestuary.org)

**Peconic Estuary Program - Vito Minei, Director**

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**Puget Sound Partnership- David Dicks, Executive Director**

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**San Francisco Estuary Project – Judy Kelly, Program Manager**

1515 Clay Street, Suite 1400

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Phone: (510) 622-8137

[JAKelly@waterboards.ca.gov](mailto:JAKelly@waterboards.ca.gov)

<http://sfep.abag.ca.gov>

**San Juan Bay Estuary Partnership -Javier Laureano, Executive Director**

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**Santa Monica Bay Restoration Commission – Shelley Luce, Executive Director**

Santa Monica Bay Restoration Commission

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Los Angeles, CA 90013

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**Sarasota Bay Estuary Program - Mark Alderson, Director**

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**Tampa Bay Estuary Program – Holly Greening, Director**

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**Tillamook Estuaries Partnership – Lisa Phipps, Executive Director**

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## **Attachment 2 Preproposal Format**

**Please submit the following information using this format and these headings. Add the required information after each heading.**

### **I. Applicant Information**

1. Organization
2. Address of Organization
3. Organization Web Page Address

### **II. Project Contact**

1. Project Manager and Title
2. Address of Contact (if different from above)
3. Phone number
4. Fax number
5. Email address
6. Contact web page address
7. Congressional District

### **III. Project Information**

1. Project name
2. Project start date
3. Project end date
4. Project location (City, County, State)
5. Land Ownership (public/private)
6. Type(s) of habitat (marsh, reef, seagrass bed, etc.)
7. NOAA Trust Resource(s) to benefit from restoration (Common and scientific name)
8. Partners involved
9. Federal, state or local permits required (Note: Documentation that all required permits are obtained must be provided prior to expenditure of funds under this partnership)

### **IV. Project Abstract**

1. Project objectives (100 words maximum) – specify only those objectives to be accomplished with this funding
2. Description of project to be completed with this funding (250 words maximum)
3. If the project is part of a larger regional and/or local effort, briefly describe this effort
4. Describe the specific on-the-ground activities to be undertaken to achieve project objectives
5. Describe project partners and their contribution
6. Describe the community involvement through an educational and/or volunteer component

**V. Budget**

1. Amount of NEP/CRP Partnership funds requested. Include a brief budget narrative explaining what these funds will be used for.
2. Matching Contributions – Clearly specify sources and types of contributions, both in-kind and cash, and what the matching funds will be used for. Federal funds **CANNOT** be used for match (Calculate volunteer hours at \$20/hr.).
3. Budgeted line item expenditures (e.g., salaries, equipment, supplies, contractual services)

	<b>Partnership Request</b>	<b>Amount and Source of Funding Match*</b>
<b>Personnel</b>		
<b>Staff</b>		
<b>Volunteers</b>		
<b>Fringe Benefits</b>		
<b>Travel</b>		
<b>Equipment</b>		
<b>Supplies</b>		
<b>Contractual</b>		
<b>Construction</b>		
<b>Other (specify)</b>		
<b>Total Direct Charges</b>		
<b>Total Indirect Charges **</b>		
<b>TOTAL BUDGET</b>		

\* Indicate whether funding is confirmed or pending

\*\* Indirect charges are limited to 15% of the NEP/CRP Partnership grant award.

**VI. Supplemental Information**

1. Diagram or photo of project site depicting scale, position in landscape, and other details of project.
2. Letter of co-sponsorship from the appropriate NEP, if applicable.
3. Note: Applicants invited to send full proposals will need to provide sufficient project specific information to allow NOAA to complete a NEPA analysis on the proposed project in order to be selected for funding.