

**STATE OF WASHINGTON  
PUGET SOUND PARTNERSHIP**

Request for Proposal (RFP) NO. PSP 2009003 - 01 (Originally Issued June 23, 2009)  
This RFP is being reposted to encourage additional responses.

*If you download this RFP from the Puget Sound Partnership (PSP) web site located at [www.psp.wa.gov](http://www.psp.wa.gov) you are responsible for sending your name, address, e-mail address, and telephone number to the RFP Coordinator in order for your organization to receive any RFP amendments or bidder questions/agency answers.*

**PROJECT TITLE and OVERVIEW: Author Teams For Puget Sound Science Update (PS Science Update)**

The PSP is soliciting short proposals for small teams (i.e. 2-3 people) to serve as lead authors for all five commissioned sections of the *PS Science Update*. A primary author widely recognized as a leading authority in their discipline must lead each team. The remaining scientists will be contributing authors. The general outline of the document is below. This solicitation is for author teams for sections 1 ('Defining desired future states of the ecosystem and natural and social system indicators'), 2A ('The Biophysical Condition of Puget Sound'), 2B ('The Socio-Economic Condition of Puget Sound'), 3 ('Impacts of Natural Events and Human Activities on the Ecosystem'), and 4 ('Strategies to Protect and Restore the System'). It is anticipated that author teams for Sections 1, 2A, and 2B will begin writing September '09 with a final draft due in April 2010; author teams for Sections 3 and 4 will begin writing in November '09 with a final draft due by June 2010. *There is up to \$75,000 available for each team/section written.* Scoping meetings for author teams will be convened before writing begins so that content for each section is clear.

Proposals must be submitted electronically, attached to an email and in either MS Word or Adobe PDF format. The proposal should include:

- Signed letter expressing the team's interest in authoring a section of the PS Science Update.
- 1-page rationale for how proposed team meets the criteria below for the identified Section of the document;
- Names and contact information for two people who can provide a reference for each team member;
- *Curriculum vitae* for each proposed team member;
- One or two publications from each team member illustrating their skills in synthetic scientific analysis and writing; and,

*Submittals received in response to RFP No. 200903 will be considered responses to this RFP as well and will be evaluated as received or may be amended at the discretion of the submitter.*

Selection of author teams will be made by the PSP Science Panel. Criteria for selection of author teams include:

- Team members include at least one senior scientist as primary author with the following skills and accomplishments. He/she has:
  - made significant contributions to peer reviewed literature in his/her field;
  - at least 20 years of research experience,
  - excellence in synthesis and writing skills, as demonstrated by leading national and international efforts that produced high impact analyses, and
  - national or international recognition for quality of scientific contributions to field.
- Other team members have:
  - demonstrated excellence in scientific field of study,
  - writing and synthesis skills
- The writing team has:
  - sufficient breadth in expertise to cover the scope of the assigned Update section

- represents a diversity of viewpoints on and approaches to the topic, including accessing a variety of scientific institutions (e.g., governmental agencies, tribes, academic institutions, non-profits, private sector)
- sufficient time required to complete major writing tasks for this project before January 2010.

Once review of the proposals is complete, successful bidders will be contacted to negotiate a project budget and complete requisite forms as part of the state contracting process. It is anticipated the review process will be completed and candidates notified by September 2, 2009.

Questions and correspondence about this request should be directed to the RFP coordinator, Kevin Anderson, [kevin.anderson@psp.wa.gov](mailto:kevin.anderson@psp.wa.gov)

**PROPOSAL DUE DATE:**

Proposals must be submitted as an attachment to an e-mail to Kevin Anderson, [kevin.anderson@psp.wa.gov](mailto:kevin.anderson@psp.wa.gov). Proposals must arrive in Olympia, Washington not later than 5:00 p.m. local time on Monday, August 24, 2009.

**EXPECTED TIME PERIOD FOR CONTRACT:**

September 15, 2009 – June 30, 2010. The Agency reserves the right to extend the contract for up to one additional one-year period at the sole discretion of the agency.

**CONSULTANT ELIGIBILITY:** This procurement is open to those consultants that satisfy the minimum qualifications stated herein and that are available to work in the state of Washington.