

PugetSoundPartnership

our sound, our community, our chance

Exempt Recruitment Announcement

Position: Full time
Salary: \$45,000- \$65,000 per year DOQ; and benefits
Location: Olympia or Seattle, Washington (until permanent office opens in Tacoma)
Posting Date: March 26, 2008
Closing Date: April 16, 2008

The Puget Sound Partnership is seeking a qualified candidate for the position of Volunteer and Education Manager. This position reports to the Communications Director and will develop and implement a new engagement program between volunteer groups, environmental educators and the Puget Sound Partnership.

AGENCY PROFILE

There are three focus areas for the Puget Sound Partnership as we work to protect and restore the Puget Sound. First, we must complete an Action Agenda by December 2008. Second, we must work on outreach and communications to reach our goals. Third, we must enable and support accountability of our own efforts and the efforts of others.

The Puget Sound Partnership was established as a state agency by the 2007 Legislature and the Governor to develop and implement an aggressive Action Agenda for restoring the health of Puget Sound by 2020. The Partnership is a new and dynamic organization charged with taking a collaborative and accountable approach to accomplishing its mission. It relies on the contributions of a variety of entities, including: state, local, federal and tribal governments; community and environmental organizations; businesses; and watershed and salmon recovery groups. To achieve its mission the Partnership must find new and different ways to engage the public in Puget Sound restoration efforts. The Partnership's work will require creativity, innovation and a wide variety of tools and approaches to engage, catalyze, educate and inform individuals and groups throughout the region. More information is available at: www.psp.wa.gov

JOB SCOPE

The Volunteer and Education Manager will develop and implement a new program that builds on and ties into existing K -12 and other education programs for youths and adults, and enhances programs to recruit, train and engage citizens as volunteers. All education and engagement efforts should be explicitly tied to the achievement of the 2020 Action Agenda. Specific responsibilities include:

- Leading ECO Network, a group of education, communications and outreach professionals interested in the restoration of Puget Sound.
- Engaging citizens, watershed groups, businesses, the environmental community, educators, and tribal, local, state and federal governments in a broad public education effort.
- Supporting new education and engagement efforts that build on and tie into existing efforts,

as well as strengthen K-12 and other education programs for youth and adults.

- Enhancing programs to recruit, train and engage citizen volunteers.
- Building a grant program to fund volunteer and environmental education programs that are consistent with the Action Agenda.
- Supporting partnerships that include colleges and universities to provide technical support for locally based education, protection and restoration efforts that improve the Sound's health.
- Supporting tribes' efforts to educate and involve tribal members and the broader community.
- Improving and coordinating volunteer and education programs over time by setting and tracking goals for public awareness and understanding of Puget Sound conditions, threats and progress.

KNOWLEDGE, SKILLS AND ABILITIES

Successful candidates will:

- Be independent, self-motivated, creative, energetic and resourceful "people persons."
- Possess a high level of verbal and written communication skills.
- Have excellent organizational and planning skills.
- Have the ability to work cooperatively and effectively with a diverse group of stakeholders.
- Have demonstrated success in working with volunteer groups.
- Have knowledge of natural resource and environmental issues.
- Be willing to travel around Puget Sound and work flexible hours.

DESIRABLE EDUCATION AND EXPERIENCE

- A bachelor's degree in communications or related field.
- A minimum of two years professional experience in communications or related field, including at least one year supervising, coordinating or directing volunteer and/or community relations services.
- Experience in engaging and motivating diverse groups around a common cause.
- Knowledge of natural resource and environmental issues related to the recovery of Puget Sound.
- Enthusiasm for the Partnership's mission to restore and protect the Sound.

APPLICATION PROCESS

Send a letter of interest describing relevant qualifications, a detailed résumé and salary history, three professional references with current phone numbers, and an example of your written communication skills.

Please send the information to:

Katy Johansson
Government and Community Relations Director
Puget Sound Partnership
P.O. Box 40900
Olympia, WA 98504-0900

Applications must be received no later than 5 p.m. April 16, 2008. **This is a receipt deadline,**

not a postmark deadline. Electronic applications are encouraged. Applications will be screened and only those candidates who most closely meet the desirable education, skills, knowledge and abilities will be interviewed. Send e-mail to katy.johansson@psp.wa.gov. If you need additional information please call (360) 725-5444 or 800-54-SOUND.

The Puget Sound Partnership is an Equal Opportunity Employer and encourages disabled and Vietnam-era veterans, women, racial, and ethnic minorities, people with disabilities and persons older than 40 to apply. Persons of disability needing assistance in the application process, or those needing this job announcement in an alternative format may call (800) 833-6388.